



ARCHITECTURAL REVIEW APPLICATION

Improvements (*including painting/staining*) or alterations to the exterior of Waters Ridge residential buildings and changes to interior structure require submission of an Architectural Review Application and the prior written consent of the Waters Ridge Condominium Association Board of Directors. Improvements and alterations include replacement of decks and porches, front and shed doors, storm doors, windows, screens and sliding glass doors, and any additional external electrical wiring or structures such as deck enclosures and patios. Replacement decks/porches, doors (including storm doors) and windows are expected to duplicate the original design, and window and storm door frames to be dark brown/bronze in color.

Exceptions to the Architectural Review Application requirement are replacement of window glass and screens in original frames with comparable type of glass and screening; painting of exterior doors with Benjamin Moore *Penny, 2163-30* (shed doors may be painted to match building trim); and painting of porches and decks with Sherwin Williams SuperDeck Solid Color Stain *Cabin Brown* or Behr Premium Solid Color Stain *Tugboat*.

Submit completed ARA to EJF Real Estate Services, 11828 Canon Blvd., Suite A, Newport News, VA 23606; Phone 757-873-0111; Fax 757-873-0798; or by email, claire.ballicud@ejfrealestate.com.

Owner(s): _____

Waters Ridge Unit Address: _____

Owner Address (if different from unit address): _____

Telephone: _____ Email: _____

Approval is requested for the following improvement/alteration.

Description: _____

Attachments/Enclosures:

- _____ Plans and specifications, including type of materials to be used.
- _____ Illustration, preferably color, of any new or replacement components such as windows, doors, decks and lighting. (Storm doors are to be full-view, and window and storm door frame exteriors are to be dark brown/bronze in color.)
- _____ Color sample of paint or stain. (Not required if approved colors are used – Benjamin Moore “Penny, 2163-30” on front doors; Sherwin Williams SuperDeck Solid Color Stain “Cabin Brown” or Behr Premium Solid Color Stain “Tugboat” on porches and decks.)
- _____ Other _____

I/We understand I/we must wait for written approval before beginning the planned improvement/alteration and that approval of this application does not release me/us of my/our obligation to ensure the alteration is in compliance with the applicable building and zoning ordinances of the City of Newport News. ***(It is the owner’s responsibility to contact the City of Newport News to determine if a building permit is required and if the proposed alteration will meet current code.)***

Unit Owner(s):

Signature	Date	Signature	Date

Waters Ridge Condominium Association Board of Directors:

_____ The request as described is approved with conditions noted below.

_____ The request is disapproved for the reason noted below.

WRCA Board of Directors Signature

Date